



Job Description

Position Title: Equine Care Specialist

Type of Employment:

- ☐ Full Time (40 Hours Average/Week)
- ☐ Modified Full Time (30 Hours Average/Week)
- ☒ Part Time (Average [variable] Hours/Week)
- ☐ Seasonal/Temporary

Anticipated Days:

Reports To: Barn Manager

Compensation: \$17.00 - \$18.00/hour

Overview: The Equine Care Specialist is responsible for the daily movement, care, feeding, and pre- and post-lesson care of EquiCenter horses and for ensuring a safe environment for all.

Qualifications:

- Prior horse care experience
- Demonstrated hard worker with willingness to expand knowledge and abilities
- Valid drivers license to be maintained current at all times
- Proven team player capable of working independently and with others; accountable for actions and those of team
- Deploys an organized, flexible work style; completes tasks thoroughly and in a timely manner
- Displays a drive to continuously improve all aspects of performance
- Proactively and creatively identifies and carries out solutions to issues
- Must be able to lift 50 lbs regularly and up to 75 lbs on occasion

Job Duties:

- Take care of all horses and barns
- Complete tasks on daily, weekly, monthly, and seasonal checklists, including, for example:
 - Feed grain and hay as scheduled
 - Check, scrub and refill water troughs and automatic waterers
 - Clean and re-bed sheds
 - Pick paddocks and pastures and rake old hay
 - Scrub feed buckets
 - Throw down hay from loft
 - Change blankets and fly gear
 - Clean stalls; prepare stalls for horses coming in
 - Sweep barns as needed
 - Move horses in and out and prepare them for lessons
 - Delegate tasks for barn volunteers and help manage work groups
 - Work with Facilities Team to keep barns and equipment in good working order

Other Responsibilities

- **Apply Volunteer Resources.** Coordinate with supervisor, colleagues, and Volunteer Manager to train, assign, and supervise volunteers to and on needs as appropriate.
- **Support Team Members and Colleagues.** Assist supervisor and colleagues with related projects as requested.